



CPP Renewal Application Checklist

Applicant Name: _____ CPP #: _____ DOB (m/d): _____

Mailing Address: _____

City: _____ County: _____ State: WA Zip: _____

Phone: _____ Cell Home Office Phone Number: _____ Ext: _____

Required Documents to Upload to Personal Folder on Google Drive

- CPP Renewal Application Checklist
- Current WA Driver's License
- CPP Renewal Fee Online Payment Receipt (\$150)

Prevention Education Continuing Education Hours (CEHs) Minimum Requirements (60 hours)

- Drug Pharmacology and/or Harm Reduction Education (5 hours)
- Prevention-Specific Ethics Education (6 hours)
- Substance Use Prevention Education (22 hours)
- General Prevention Education (22 hours)
- General Prevention Education – Diversity, Equity and Inclusion – DEI (5 hours)
- Completed CPP Renewal Record of CEHs Completion Form and submission of all attendance verification documentation.

Code of Ethical Conduct for Prevention Professionals

- Code of Ethical Conduct for Prevention Professionals document to indicate agreement and commitment to the principles of the Code, signed and dated.

Current Criminal History Background Check

- Enclosed results of Criminal History Background Check (current or completed within one year prior to the application date).

Submission of Completed CPP Renewal Application

- Sends email notification to PSCBW that all uploads of required documents are completed to smgpscbw@gmail.com. This notification will initiate the PSCBW review of all submitted documents.

I attest that I have completed all required CPP Renewal documents with accurate and up-to-date information. They have been uploaded to my personal folder on the PSCBW Google Drive for submission and review.

Applicant Signature

Date Signed