

Prevention Domain: I. Planning and Evaluation

Copyright ©1999, IC&RC

E - Excellent C - Competent NA - Not Applicable

Competency Number and Brief Description	E	C	NA	Explanation for Any Competencies Rated as NA. (Please attach a separate sheet if needed)
1. Determine the level of community readiness for change.				
2. Identify appropriate methods to gather relevant data for prevention.				
3. Identify existing resources as well as gaps in resources based on the assessment of community conditions.				
4. Identify target audience.				
5. Identify risk and protective factors for target audience.				
6. Determine priorities based on comprehensive community assessments.				
7. Develop a prevention plan based on research and theory that addresses community needs and desired outcomes.				
8. Select and implement prevention strategies, programs and best practices to meet the identified needs of the community.				
9. Identify appropriate prevention program evaluation strategies.				
10. Administer surveys, pre- and post-tests at work plan activities to document program fidelity.				
11. Collect evaluation documentation for process and outcome measures.				
12. Evaluate activities and identify opportunities to improve outcomes.				
13. Utilize evaluation to enhance sustainability of prevention activities.				
14. Provide applicable workgroups with prevention information and other support to meet prevention outcomes.				
15. Incorporate cultural responsiveness into all planning and evaluation.				
16. Prepare and maintain reports, records, and documents pertaining to funding sources.				

Supervisor: Please ensure that you provide your signature and date at the bottom of this page to verify that all of the information is accurate.

Applicant Name

Evaluating Supervisor Signature

Date

Prevention Domain: II. Prevention Education and Services

Copyright ©1999, IC&RC

Competency Number and Brief Description	E	C	NA	Explanation for Any Competencies Rated as NA. (Please attach a separate sheet if needed)
1. Coordinate prevention activities.				
2. Implement prevention education and skills development activities appropriate for the target audience.				
3. Provide prevention education and skills development programs that contain accurate, relevant and timely content.				
4. Maintain program fidelity when implementing evidence-based practices.				
5. Serve as a resource to community members and organizations regarding prevention strategies and best practices.				
6. Employ effective facilitation skills.				
7. Communicate effectively with various audiences.				
8. Demonstrate interpersonal communication competency.				

Supervisor: Please ensure that you provide your signature and date at the bottom of this page to verify that all of the information is accurate.

Evaluating Supervisor Signature

Date

Prevention Domain: III. Communication

Copyright ©1999, IC&RC

Competency Number and Brief Description	E	C	NA	Explanation for Any Competencies Rated as NA. (Please attach a separate sheet if needed)
1. Promote programs, services, activities and maintain good public relations.				
2. Participate in public awareness campaigns and projects relating to health promotion across the continuum of care.				
3. Identifying marketing techniques for prevention programs.				
4. Apply principles of effective listening.				
5. Apply principles of public speaking.				
6. Employ effective facilitation skills.				
7. Communicate effectively with various audiences.				
8. Demonstrate interpersonal communication competency.				

Supervisor: Please ensure that you provide your signature and date at the bottom of this page to verify that all of the information is accurate.

Evaluating Supervisor Signature

Date

Prevention Domain: IV. Community Organization

Copyright ©1999, IC&RC

Competency Number and Brief Description	E	C	NA	Explanation for Any Competencies Rated as NA. (Please attach a separate sheet if needed)
1. Identify the community demographics and norms.				
2. Identify a diverse group of stakeholders to include in prevention programming activities.				
3. Build community ownership of prevention programs by collaborating with stakeholders when planning, implementing and evaluating prevention activities.				
4. Offer guidance to stakeholders and community members in mobilizing for community change.				
5. Participate in creating and sustaining community-based coalitions.				
6. Develop or assist in developing content and materials for meetings and other related activities.				
7. Develop strategic alliances with other service providers within the community.				
8. Develop collaborative agreements with other service providers within the community.				
9. Participate in behavioral health planning activities.				

Supervisor: Please ensure that you provide your signature and date at the bottom of this page to verify that all of the information is accurate.

Evaluating Supervisor Signature

Date

Prevention Domain: V. Public Policy and Environmental Change

Copyright ©1999, IC&RC

Competency Number and Brief Description	E	C	NA	Explanation for Any Competencies Rated as NA. (Please attach a separate sheet if needed)
1. Provide resources, trainings and consultations that promote environmental change.				
2. Participate in enforcement initiatives to affect environmental change.				
3. Participate in public policy development to affect environmental change.				
4. Use media strategies to support public policy change efforts in the community.				
5. Collaborate with various community groups to develop and strengthen effective policy.				
6. Advocate to bring about policy and/or environmental change.				

Supervisor: Please ensure that you provide your signature and date at the bottom of this page to verify that all of the information is accurate.

Evaluating Supervisor Signature

Date

Prevention Domain: VI. Professional Growth and Responsibility

Copyright ©1999, IC&RC

Competency Number and Brief Description	E	C	NA	Explanation for Any Competencies Rated as NA. (Please attach a separate sheet if needed)
1. Demonstrate knowledge of current prevention theory and practice.				
2. Adhere to all legal, professional and ethical principles.				
3. Demonstrate cultural responsiveness as a prevention professional.				
4. Demonstrate self-care consistent with prevention messages.				
5. Recognize importance of participation in professional associations locally, statewide and nationally.				
6. Demonstrate responsible and ethical use of public and private funds.				
7. Advocate for health promotion across the life span.				
8. Advocate for healthy and safe communities.				
9. Demonstrate knowledge of current issues of addiction.				
10. Demonstrate knowledge of current issues of mental, emotional and behavioral health.				

Supervisor: Please ensure that you provide your signature and date at the bottom of this page to verify that all of the information is accurate.

Evaluating Supervisor Signature

Date